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14-Sep-2018

MSW Research Aide (FWS Eligible)

Student Worker IV

45623BR

Job Description

Currently seeking a qualified student employee to fill the position of **MSW Research Aid** to work directly with an Assistant Professor in the School of Social Work. The Professor's research focuses on violence against women among socially vulnerable/marginalized women. Her current projects include a study of domestic violence in the context of other risks such as HIV, substance use, and depression among Hispanic/Latina women, and the adaptation of an existing intervention on violence prevention among women who use drugs internationally. The Professor is looking for candidates interested in assisting with these projects as well as other projects focused on violence against women in local and international settings.

Student Recruitment Type

Student Hire Hourly

Campus/Location

Campus: Downtown Phoenix

Department Name

School Of Social Work

Full-Time/Part-Time

Part-Time

VP Code

VP/EXEC VICE PROV DPC

Scope of Search

Open

Grant Funded Position

This is not a grant funded position and is not contingent on future grant funding.

Salary Range

\$12.30 per hour

Close Date

17-September-2018 is the initial close date; applications will continue to be accepted and reviewed every two weeks until the search is closed.

Essential Duties

Possible tasks and responsibilities include, but are not limited to:



- Conducting literature searches, obtaining references, and organizing literature (including annotations).
- Supporting data collection efforts.
- Assisting with data analyses.
- Supporting writing projects including drafting literature reviews, editing, developing visual displays of data, etc.
- Coordinating and organizing meetings and/or events
- Completing special projects and other administrative duties to support faculty, as assigned.
- Supporting teaching/training efforts related to research and teaching on violence against women and overlapping risks.
- Hours: Position is 10 hours maximum per week.

The exact nature of the tasks carried out will depend on the skills, interests, and experiences of the student and the needs of the various projects.

Minimum Qualifications

This classification is limited to teaching/research assistants type work or those positions requiring highly specialized skills and/or technical knowledge.

Desired Qualifications

- Currently enrolled in a Masters program in Social Work or Related field.
- Doctoral students are welcome to apply as well.
- Some experience in conducting literature searches.
- Motivation and interest in research and the specific area of work (preventing/addressing violence against women).

Working Environment

- Activities are performed in an environmentally-controlled office setting subject to extended periods of sitting, keyboarding and manipulating a computer mouse.
- Frequently required to stand for varying lengths of time and walk moderate distances to perform work.
- Occasional bending, reaching, lifting, pushing and pulling up to 25 pounds.
- Ability to clearly communicate verbally and to read, write, see and hear to perform essential functions.
- Regular activities require the ability to quickly change priorities.



- May be required to travel between buildings, which may require walking moderate distances.
- Required to stand for varying lengths of time and travel moderate distances to perform work.
- Use of calculator, telephone, computer (monitor, keyboard, and mouse), printer, fax, and copier.
- This position receives regular supervision of duties.

Department Statement

The School of Social Work is part of the College of Public Service & Community Solutions located at the Downtown Phoenix Campus. The purpose of the School of Social Work is to prepare professional social work practitioners who are committed to the enhancement of individual, family and group problem-solving capacities, and the creation of a more nurturing, just, and humane social environment.

ASU Statement

Arizona State University is a new model for American higher education, an unprecedented combination of academic excellence, entrepreneurial energy and broad access. This New American University is a single, unified institution comprising four differentiated campuses positively impacting the economic, social, cultural and environmental health of the communities it serves. Its research is inspired by real world application blurring the boundaries that traditionally separate academic disciplines. ASU serves more than 90,000 students in metropolitan Phoenix, Arizona, the nation's fifth largest city. ASU champions intellectual and cultural diversity, and welcomes students from all fifty states and more than one hundred nations across the globe.

ASU is a tobacco-free university. For details visit www.asu.edu/tobaccofree

AmeriCorps, Peace Corps, and other national service alumni are encouraged to apply.

Arizona State University is a VEVRAA Federal Contractor and an Equal Opportunity/Affirmative Action Employer. All qualified applicants will be considered without regard to race, color, sex, religion, national origin, disability, protected veteran status, or any other basis protected by law.

Background Check Statement

ASU conducts pre-employment screening for all positions which includes a criminal background check, verification of work history, academic credentials, licenses, and certifications. Employment is contingent upon successful passing of the background check.

Instructions to Apply

Application deadline is **3:00PM Arizona time** on the date indicated.

Please include all employment information in month/year format (e.g., 6/88 to 8/94), job title, job duties and name of employer for each position.



Resume should clearly illustrate how prior knowledge and experience meets the Minimum and Desired qualifications of this position.

ASU does not pay for travel expenses associated with interviews, unless otherwise indicated.

Only electronic applications are accepted for this position.

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